

1. NOTICE INVITING TENDER (NIT)

1.1 GENERAL

1.1.1 Name of Work

- i) Uttar Pradesh Metro Rail Corporation Ltd (UPMRCL), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been reconstituted as per the approval of the Government as single SPV by rechristening it as “Uttar Pradesh Metro Rail Corporation Ltd (UPMRC)” for implementation of Metro Rail projects in various important cities in the State of Uttar Pradesh and has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in Kanpur and Agra cities where Metro projects have recently been approved by Government of India.
- ii) Uttar Pradesh Metro Rail Corporation Limited hereby invites proposals for “Redesign, development and maintenance of official web portal, mobile applications, web based softwares and CMS for Uttar Pradesh Metro Rail Corporation Limited”.
- iii) The scope of work will broadly include Redesign, development and maintenance of official website/web portal including Web based softwares and CMS; development and maintenance of UPMRC mobile apps, maintenance of existing Mobile Application and maintenance of existing website until newly developed website goes live. The migration from existing Website and application to the developed website and application shall be the responsibility of the bidder. Details of the scope of services are provided in the “Scope of Work” under RFP document. (Volume-2)

1.2 Key Details:

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| Approximate cost of work | INR 1.03 crores approx. (Exclusive of GST) |
| Tender Security Amount / EMD | INR 2.06 lakhs The instrument type for payment of tender security/ EMD shall be RTGS, NEFT & IMPS, Bank Guarantee. No other mode of payment will be accepted. (i) The details of bank account of UPMRC are mentioned below. The bidders are required to upload scanned copies of transaction of payment of tender security including e-receipt (clearly indicating UTR No. & tender reference must be entered in the remarks at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission. (Copy of GST registration no. to be provided along with Tender security) Name of the Bank - HDFC Bank Address-HDFC Bank Ltd, Tekari Chambers, Ashok Marg, Lucknow |

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| | <p>Account Name - UPMRCL (Kanpur Project) Account No. – 50100301966502 IFSC code - HDFC0001267</p> <p>(ii) Payment of tender security made by BG shall be submitted in original in the office of GM/S&T within due date and time of submission end date of tender. Validity of Tender Security in case of BG shall remain valid for a period of 45 days beyond the final bid validity period.</p> |
| Completion period of the Project | <p>Deliverable 1- Redesign, development and maintenance of official web portal, mobile applications, web based softwares and CMS for Uttar Pradesh Metro Rail Corporation Limited: 04 Months</p> <p>Deliverable 2- Comprehensive AMS after Go-Live: 60 Months</p> |
| Tender documents on sale | <p>From 29.04.2023 (1100Hrs) to 29.05.2023 (1500Hrs) on working days on e-tendering website https://etenders.gov.in/eprocure/app Tender document can only be obtained online after registration of tenderer on the website https://etenders.gov.in/eprocure/app</p> |
| Cost of Tender documents | <p>INR 23600/- (inclusive of 18% GST)</p> <p>Non-Refundable (Payment of tender document cost/ tender fee is to be made only by RTGS, NEFT & IMPS. No other mode of payment will be accepted. The details of bank account of UPMRCL are mentioned below. The tenderers are required to upload scanned copies of transaction of payment of tender document cost/tender fee including e-receipt (clearly indicating UTR No. & tender reference i.e. LKIT-02 must be entered in the remarks at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission. (Copy of GST registration no. to be provided along with Tender document cost/ tender fee, if applicable)</p> <p>Name of the Bank - HDFC Bank Address - HDFC Bank Ltd, Tekari Chambers, Ashok Marg, Lucknow Account Name - UPMRCL (Kanpur Project) Account No.- 50100301966502 IFSC code- HDFC0001267</p> |
| Last date of Seeking Clarification | <p>12.05.2023 (1800Hrs)</p> <p>Tenderers to note that seeking clarification on the tender shall be done by sending it on e-tendering portal only. Seeking clarification by fax or post will not be considered.</p> |

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| | Queries/clarifications from tenderers after due date and time shall not be acknowledged. |
| Pre-bid Meeting | 12.05.2023 (1500Hrs) The Pre-bid meeting shall be conducted through video conferencing by software apps such as Google Meet, Microsoft Team etc/offline at UPMRC office, Lucknow. All prospective bidders who have made online payment towards the tender processing fee document shall have to provide the details of the person(s)(maximum up to two) who will be participating in such virtual meeting at least one day before the meeting latest by 1100 hrs. to the registered official email of UPMRC i.e. ceit.upmrc@gmail.com along with scanned copy of transaction of payment of tender cost / tender fee, including e-receipt (clearly indicating UTR No. and tender reference i.e. LKIT-02 , so that links having details such as software, meeting ID, password etc. can be mailed to these persons at least 12 hours before the scheduled virtual pre- bid meeting. |
| Date & time of Submission of Tender | 19.05.2023 (1100Hrs) to 29.05.2023 (1500Hrs) |
| Date & time of opening of Tender | 30.05.2023 (1500Hrs) |
| Authority and place for seeking clarifications | General Manager/ S&T Uttar Pradesh Metro Rail Corporation Ltd., Administrative Building, Vipin Khand, Gomti Nagar, Near Dr. Bhimrao Ambedkar Samajik Parivartan Sthal, Lucknow-226010, Uttar Pradesh, India Email: ceit.upmrc@gmail.com <u>https://etenders.gov.in/eprocure/app</u> |

Any clarification/corrigendum/addendum to the tender documents shall be uploaded on the official e-portal only, without any obligation of press notification.

For further details, please visit official e-portal <https://etenders.gov.in/eprocure/app>.
For any additional information & help for downloading & uploading, please contact e-tendering service desk at the following ID: support-eproc@nic.in or at Toll Free No.: (91)120-4001002, (91)120-4001005, (91)120-6277787

2. INITIAL FILTER CRITERIA

2.1 ELIGIBLE APPLICANTS:

2.1.1. Tenderer shall be a single entity from India, JVA/Consortium are not allowed.

2.1.2. Tenderer shall be from India. Registration certificate shall be submitted with bid accordingly.

2.1.3. Tenderer shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. A Tenderer may be considered to have a conflict of interest with one or more parties in this tendering process, if:

2.1.3.1. Tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for or implementation of the project.

2.1.3.2. Tenderer is any associates/affiliates (inclusive of parent firms) mentioned in subparagraph 2.1.3.1 above; or

2.1.3.3. Tenderer lends, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for or implementation of the project, if the personnel would be involved in any capacity on the same project.

2.1.4. Tenderer shall submit only one tender in the same tendering. A Tenderer who submits or participates in, more than one tender will cause all of the proposals in which the Tenderer has participated to be disqualified. No Tenderer can be a subcontractor while submitting a tender in the same tendering process. A Tenderer, if acting in the capacity of subcontractor in any tender, may participate in more than one tender, but only in that capacity.

2.1.5. Tenderers shall provide such evidence of their continued eligibility satisfactory to the Employer, as the Employer shall reasonably request.

2.2 MINIMUM ELIGIBILITY CRITERIA:

2.2.1. Work Experience:

The tenderers will be qualified only if they have successfully completed work(s) during last 5 years ending last day of the month previous to the month of tender submission as given below

i) The applicant must have completed at least one similar work of INR 82.40 lakhs or more at the price level of last day of month previous to the month of tender submission end date.

OR

ii) The applicant must have completed at least two similar works of INR 51.50 lakhs or more at the price level of last day of month previous to the month of tender submission end date.

OR

iii) The applicant must have completed at least three similar works of INR 41.20 lakhs or more at the price level of last day of month previous to the month of tender submission end date.

AND

iv) Design and Development of Mobile Application (iOS and android) of total value INR 20.06 lakhs or more which may be part of (i), (ii) or (iii) above, or a separate work.

*Similar work (Website): Similar work will include creation/revamping/redesigning of a responsive, dynamic, database driven website including Content Management System using HTML/JS/CSS and high-level language like Java/PHP/Python etc. Website should have minimum 50 pages, Web based software and payment gateway integration.

*Developed mobile application should be responsive, database driven, having static content as well as dynamic functionality and payment gateway integration etc.

Notes:

- The tenderer shall submit details of work executed by them in the Performa of Annexure-6 of ITT for the works to be considered for qualification of work experience criteria and Technical Evaluation. Maximum five projects will be considered as part of technical evaluation. Documentary proof such as completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. In case work is executed for private client, Documentary proof such as copy of work order, Bill of quantities, Bill wise details of payment received certified by CA, TDS certificates for all the payments received, copy of final/ last bill paid by the client should also be uploaded.
- Value of successfully completed portion of any ongoing work up to last day of month previous to the month of tender submission end date will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to the last day of the previous month of tender submission price level assuming 7% simple rate inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of tender.
- If the qualifying work(s) were done in JV/Consortium, then the value of work as per their percentage participation in such JV/Consortium shall be considered.

2.2.2 Financial Standing:

The Tenderers will be qualified only if they have minimum financial capabilities as below:

(i) T1 – Liquidity

(a) The tenderer must have liquidity equal to cash flow requirement of INR 44.59 lakhs as per linear distribution of cash flow for the contract.

(b) The liquidity shall be ascertained from Net Working Capital {Current Assets – (current liabilities + provisions)} as per latest audited balance sheet and/or from the Banking reference(s).

(c) Banking reference(s) should contain in clear terms the amount that the Bank will be in a position to lend for this work to the applicant. In case the Net Working Capital (as seen from the Balance Sheet) is negative, only the Banking reference(s) will be considered, otherwise the aggregate of the Net Working Capital and submitted Banking reference(s) will be considered for working out the Liquidity.

(d) The Banking references should be from a Scheduled Bank in India and it should not be more than 3 months old as on the date of submission of bids.

(ii) T2 - Net Worth:

Net Worth of tenderer must be positive in the last audited financial years.

(iii) T3 - Annual Turnover:

The average annual turnover of last three financial years should be \geq INR 30.90 Lakhs.

Notes:

- Financial data for latest last five audited financial years has to be submitted by the tenderer in Annexure-9 of ITT along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that ‘the balance sheet has actually not been audited so far’. In such a case the financial data of previous ‘4’ audited financial years will be taken into consideration for evaluation. If audited balance sheet of any other year than the last year is not submitted, the tender will be considered as non-responsive.
- Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

(iv) Bid Capacity Criteria:

The tenderers will be qualified only if their available bid capacity is more than the approximate cost of work as per NIT. Available bid capacity will be calculated based on the following formula:

$$\text{Bid Capacity} = 1.5 * A * N - B$$

If Bid Capacity of a tenderer is:

- (i) More than or equal to Rs. 1.03 Cr. the tenderer will qualify.
- (ii) Less than Rs. 1.03 Cr. the tenderer will be disqualified.

Where,

A = Maximum of the value of works executed in any one year during the last five financial years (updated to tender submission date price level assuming 7% simple rate inflation for Indian Rupees every year and 2% for foreign currency portions per year).

N = No. of years prescribed for completion of the work (04 months=0.33 year)

B = Value of existing commitments (as on tender submission date) and on-going works to be completed during period of 04 months w.e.f. tender submission date

Notes:

- Financial data for latest last five audited financial years has to be submitted by the tenderer in Annexure-9 and 10 of ITT along with audited financial statements. The financial data in the prescribed format shall be certified by the Chartered Accountant with his stamp and signature in original.
- Value of existing commitments for on-going works during period of 04 months w.e.f. tender submission date has to be submitted by the tenderer in Annexure-11 of ITT. These data shall be certified by the Chartered Accountant with his stamp and signature.

2.2.3. The tender submission of Tenderers, who do not qualify the minimum eligibility criteria & bid capacity criteria, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the Tender Documents.

2.3 The RFP includes the following documents:

Volume-1

- Notice Inviting Tender (NIT)
- Initial Filter Criteria
- Instructions to Tenderer (ITT)
- Annexures to ITT

Volume-2

- Technical Proposal/Scope of work

Volume-3

- Financial Proposal

2.4 All information supplied by the successful tenderer/ applicant may be treated as contractually binding on the tenderer/ applicant after successful award of the assignment is made on the basis of this RFP.

- 2.5 The intending tenderers must be registered on e-tendering portal **<https://etenders.gov.in/eprocure/app>**. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process. Instructions for online bid submission is attached as Annexure-A to Initial Filter Criteria.
- 2.6 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid Class-II or Class-III digital signature. The tender document can only be downloaded or uploaded using Class-II or Class-III digital signature. However, the tenderer shall upload their tender on **<https://eprocure.gov.in/eprocure/app>** using class-II or class-III digital signature of the authorized signatory only.
- 2.7 Tender submissions shall be done online on **<https://etenders.gov.in/eprocure/app>** after uploading the mandatory scanned documents towards cost of tender documents such as scanned copies of transaction of payment i.e. RTGS, NEFT & IMPS and scanned copy of Undertaking for Tender Security Declaration towards Tender Security and other documents as stated in the tender document. Instructions for on-line bid submission are furnished hereinafter.
- 2.8 Late Tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 2.9 Submission of Tenders shall be closed on e-tendering website at the date & time of submission prescribed in NIT after which no tender shall be accepted. It shall be the responsibility of the bidder / tenderer to ensure that his tender is submitted online on e-tendering website <https://etenders.gov.in/eprocure/app> before the deadline of submission. UPMRCL shall not be responsible for any delay, difficulties and/or inaccessibility of the downloading and/or uploading facility from the e-procurement portal for any reason whatsoever.
- 2.10 Tenders shall be valid for a period of 180 days from the date of submission of Tenders and shall be accompanied with a tender security valid beyond 45 days of bid/Tender validity.
- 2.11 UPMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the UPMRC for rejection of their proposal.

General Manager/ S&T
Uttar Pradesh Metro Rail Corporation Ltd