

UTTAR PRADESH METRO RAIL CORPORATION LIMITED
(A joint venture of Govt. of India & Govt. of UP)
Administrative Building Vipin Khand, Gomti Nagar, Lucknow-226010
Phone: 0522 – 2304014-15

VACANCY NOTICE NO.UPMRC/HR/D/10/2023

Date: 26.09.2023

REQUIREMENT OF JOINT/DEPUTY GENERAL MANAGER/LEGAL IN UPMRC ON DEPUTATION BASIS

Uttar Pradesh Metro Rail Corporation Ltd (UPMRC), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in various cities in the state of Uttar Pradesh. Metro is operational in the city of Lucknow and Kanpur (priority corridor). The works of Kanpur Metro Project for the balance corridor and Agra Metro Project are going on in full swing.

The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with UPMRC will not only give exposure to its employees in terms of best in class technology but will also provide other benefits. To meet with the immediate requirement of Uttar Pradesh Metro Rail Corporation Limited, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railways/ Railway PSUs/ Govt. Organizations/ PSUs having relevant experience, for the above mentioned post on Deputation basis.

Pay Scales, age limit, educational qualification, experience and job description are as per detail mentioned below:-

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| Organization | Uttar Pradesh Metro Rail Corporation Limited |
| Title of the post | <u>Joint / Deputy General Manager/Legal</u> |
| No of Posts/ Location | 01 (One) |
| Scale of pay | Parent pay plus Deputation Allowance on Deputation basis. |
| Term of Appointment/Period of deputation | <u>Deputation :</u> Normal Tenure of deputation for a period of 3 years , which may be extendable. |
| Educational Qualification | i) Bachelor of Law, or, L.L.B with minimum 55% marks/equivalent CGPA, from Govt. recognized University / Institute. ii) Applicants holding Master's Degree in Law will have an added advantage. |
| Eligibility Criteria | <u>For Joint General Manager (Legal):</u> <u>Pay scale of CDA:-</u> Executives either working or empanelled in SG-Rs 1,23,100-2,15,900/- (level-13) (Revised)/ Rs. 37,400-67,000/-+Grade Pay Rs. 8700/-(Pre-revised) or higher in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted/Executive Level in any Government Organisation or PSU OR Executives working in JAG pay scale of Rs.78,800-2,09,200/- (Level-12) (Revised) / Rs. 15600-39100/- (Grade Pay-7600) (Pre-Revised) for at least 03 years in the pay scale of Level 12 in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted/Executive Level in any Government Organisation or PSU. |



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| | <p style="text-align: center;">OR</p> <p>Pay Scale of IDA:- Executives either working or empanelled in Rs.90, 000 - 2,40,000(Revised)/Rs.36,600-62,000/- (Pre-revised) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted / Executive Level in any Government Organisation or PSU OR Executives working in pay scale of Rs. 70,000-2,00,000/- (Revised)/Rs. 29,100-54,500/-(Pre-revised) for at least 03 years in the pay scale of Rs. 70,000-2,00,000/- (Revised)/Rs. 29,100-54,500/-(Pre-revised) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted/Executive Level in any Government Organisation or PSU.</p> <p style="text-align: center;">OR</p> <p>Pay Scale of Judicial Pay matrix:- Judicial Officers working in Judicial pay matrix in any Government Organisation including services put in on deputation with a total of 12 years service at Gazetted/Executive Level.</p> |
| Eligibility Criteria | <p>For Deputy General Manager (Legal):</p> <p>Pay scale of CDA:-Executives either working or empanelled in Rs 78,800-2,09,200(level-12) (Revised)/ Rs. 15600-39100+Grade Pay Rs. 7600(Pre-revised) or higher in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted/Executive Level in any Government Organisation or PSU OR working in pay scale of Rs.67,700-2,08,700 (Level-11) (Revised) / Rs. 15600-39100/- (Grade Pay-6600) (Pre-Revised) for at least 03 years in the pay scale of Level 11 in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted/Executive Level in any Government Organisation or PSU.</p> <p style="text-align: center;">OR</p> <p>Pay Scale of IDA:-Executives either working or empanelled in Rs.70, 000-2,00,000(Revised)/Rs.29, 100 – 54,500/- (Pre-revised)) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted / Executive Level in any Government Organisation or PSU OR working in pay scale of Rs. 60,000-1, 80,000/- (Revised)/Rs. 24,900-50500/-(Pre-revised) for at least 03 years in the pay scale of Rs. 60,000-1,80,000 (Revised)/ Rs. 24,900-50500/- (Pre-revised) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted/Executive Level in any Government Organisation or PSU.</p> <p style="text-align: center;">OR</p> <p>Pay scale of Judicial pay matrix:- Judicial Officers working in Judicial pay matrix in any Government Organisation including services put in on deputation with a total of 08 years service at Gazetted/Executive Level.</p> |
| Work experience | i) 05 years experience in the field of law related to Contractual matters/ arbitration/ legislative matters/ land acquisition. |

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| Work Experience | ii) Candidates should have experience of Company Laws, Arbitration Matters, service matters, contracts, civil & criminal law. Candidates should have exposure in employee disciplinary matters. Should have hands on experience in drafting of contracts, pleadings, contract law, draft of deeds, licenses and permissions, agreements, legal documents preparation and also experience of appearing before courts, tribunals, arbitrators etc for contesting/ defending the cases. |
| Job Description | The incumbent of the post shall be responsible for all Legal functions and matters, as, part thereof, pertaining to Uttar Pradesh Metro Rail Corporation Ltd. |
| Age | 45 years (Upper age limit) as on closing date of vacancy notice |
| Mode of Selection | <p>Eligible candidates would be called for interview at Lucknow & selection is based on Interview basis. The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. In the event of number of applications being large, UPMRC will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:</p> <p>(i) On the basis of Desirable Qualification (DQ) or any one or all of the DQs if more than one DQ is prescribed.</p> <p>(ii) On the basis of higher educational qualifications than the minimum prescribed in the advertisement.</p> <p>(iii) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.</p> <p>The candidate should, therefore, mention all his/her qualifications and experience in the relevant field over and above the minimum qualifications.</p> <p>The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this regard shall be entertained. The candidate should be free from DAR/ Vigilance.</p> |
| How to Apply | The candidates should submit their application to "General Manager/HR /Uttar Pradesh Metro Rail Corporation Limited, Administrative Building, Near Ambedkar Samajik Parivatan Sthal, Vipin Khand, Gominagar, Lucknow-226010" as per enclosed application form before closing date. The candidate applying should submit application through proper channel as per enclosed application form requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APARs ratings for the preceding 04 years. Submission of NOC before interview is must for candidates for participating in the interview process. |
| Web Address | www.upmetrorail.com |
| Whether the Company/Organization, has been exempted from the rule of permanent absorption. | Yes |
| Closing Date | 30 days from the date of issue. |

NOTE:

- i) Cut off date for age & eligibility criteria would be reckoned as on closing date of vacancy notice.
- ii) The applicant should not only be fit in related field but should also be physically and medically fit.
- iii) The applicant should continue with their email address and mobile/phone number so as to reach them as and when required.



iv) Applications received through proper channel and with verification of service particulars, SPE/ D&AR/ VIGILANCE clearance and enclosure of APARs will be preferred. However, a copy of application may also be sent by the applicant in advance to UPMRC. Applications received after closing date and time and incomplete applications shall not be entertained. The advance copy of the application along with all the supporting documents may be sent at the email id recruitmentcellupmrc@gmail.com, however sending hard copy of the application is mandatory.

v) Judicial Officers in whose organisation Second National Judicial Pay Commission pay scales have not been implemented and are still working in pre-revised pay scales, they will have to submit equivalency certificate for establishing equivalency of their pre-revised pay scale with that of revised pay scales under Second National Judicial Pay Commission.

vi) Payment of TA: All the candidates called for interview shall not be paid any travelling allowance by UPMRC for attending the interview.

vii) All appointees are to be deemed as public servants for the purpose of the UPMRC's Conduct, Discipline and Appeal Rules and such other statutes as notified by the government from time to time.

viii) Candidates will be informed of the final result in due course through UPMRC website and any interim enquiries about the result are therefore, unnecessary and will not be attended to. UPMRC do not enter into correspondence with the candidates about reasons for their non-selection for interview/appointment.

For Managing Director

UPMRC



**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON
DEPUTATION BASIS**

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| Important <i>(please don't leave blanks)</i> | Vacancy Notice No. <i>(appears on the top right side of notice)</i> | |
| | File No. <i>(appears on the left side of vacancy notice)</i> | |
| | Post against which application has been submitted | |
| | Choice of station <i>(wherever applicable)</i> | |

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| 1. | Name | : | |
| 2. | Father / Husband Name | : | |
| 3. | Gender | : | |
| 4. | Service | : | |
| 5. | Department | : | |
| 6. | Category | : | |
| 7. | Date of Birth | : | |
| 8. | DITS <i>(Date of entry into Time Scale)</i> | : | |
| 9. | Date of entry in Gr.B <i>(wherever applicable)</i> | : | |
| 10. | Present pay band with Grade Pay and basic pay as on date of application | : | |
| 11. | Present Designation & Organization | : | |
| 12A. | Correspondence Address | | |
| 12B. | Permanent Address | | |
| 13. | Contact Details | | |
| | (a) Email ID | : | |
| | (b) Telephone (O) | : | |
| | (c) Telephone (R) | : | |
| | (d) Mobile Number | : | |

14. Educational Qualifications (Attach supporting documents):-

| S.No. | Qualification/ Degree | Subjects | Institution/ University, Place/Country | % or CGPA | Passing Year |
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15. Experience Details (separate sheet may be attached along with supporting documents):-

For applicants in CDA PAY SCALES / IDA PAY SCALES :-

(Complete details of service / position held since joining)

| Post Held | Organization Name with place of posting | CDA/IDA PAY SCALES (Mention the substantive Pay Scale with GP/Level) (MACP not to be mentioned) | Period (From – To) dd/mm/yy – dd/mm/yy |
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16. Essential Work Experience :-

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| A. | <p>i) 05 years experience in the field of law related to Contractual matters/ arbitration/ legislative matters/ land acquisition.</p> <p>ii) Candidates should have experience of Company Laws, Arbitration Matters, service matters, contracts, civil & criminal law. Candidates should have exposure in employee disciplinary matters. Should have hands on experience in drafting of contracts, pleadings, contract law, draft of deeds, licenses and permissions, agreements, legal documents preparation and also experience of appearing before courts, tribunals, arbitrators etc for contesting/ defending the cases.</p> | Attach detailed note with supporting documents |
| B. | <p><u>For Joint General Manager (Legal):</u></p> <p><u>Pay scale of CDA:-</u>Executives either working or empanelled in SG-Rs 1,23,100-2,15,900/- (level-13) (Revised)/ Rs. 37,400-67,000/-+Grade Pay Rs. 8700/- (Pre-revised) or higher in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted/Executive Level in any Government Organisation or PSU OR Executives working in JAG pay scale of Rs.78,800-2,09,200/- (Level-12) (Revised) / Rs. 15600-39100/- (Grade Pay-7600) (Pre-Revised) for at least 03 years in the pay scale of Level 12 in any Government Organisation or PSU including services put in on deputation, in the above</p> | YES/NO |

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| | pay scale with a total of 12 years service at Gazetted/Executive Level in any Government Organisation or PSU. | |
| B. | <u>Pay Scale of IDA:- Executives either working or empanelled in Rs. 90,000 - 2,40,000(Revised)/Rs.36,600-62,000/- (Pre-revised) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted / Executive Level in any Government Organisation or PSU OR Executives working in pay scale of Rs. 70,000-2,00,000/- (Revised)/Rs. 29,100-54,500/-(Pre-revised) for at least 03 years in the pay scale of Rs. 70,000-2,00,000/- (Revised)/Rs. 29,100-54,500/-(Pre-revised) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 12 years service at Gazetted/Executive Level in any Government Organisation or PSU.</u> | YES/NO |
| | <u>Pay Scale of Judicial pay matrix:- Judicial Officers working in Judicial pay matrix in any Government Organisation including services put in on deputation with a total of 12 years service at Gazetted/Executive Level.</u> | YES/NO |
| C. | <u>For Deputy General Manager (Legal):</u> <u>Pay scale of CDA:-Executives either working or empanelled in Rs 78,800-2,09,200(level-12) (Revised)/ Rs. 15600-39100+Grade Pay Rs. 7600(Pre-revised) or higher in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted/Executive Level in any Government Organisation or PSU OR working in pay scale of Rs.67,700-2,08,700 (Level-11) (Revised) / Rs. 15600-39100/- (Grade Pay-6600) (Pre-Revised) for at least 03 years in the pay scale of Level 11 in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted/Executive Level in any Government Organisation or PSU.</u> | YES/NO |
| | <u>Pay Scale of IDA:-Executives either working or empanelled in Rs.70, 000-2,00,000(Revised)/Rs.29, 100 – 54,500/- (Pre-revised)) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted / Executive Level in any Government Organisation or PSU OR working in pay scale of Rs. 60,000-1,80,000/- (Revised)/Rs. 24,900-50500/-(Pre-revised) for at least 03 years in the pay scale of Rs. 60,000-1,80,000 (Revised)/ Rs. 24,900-50500/- (Pre-revised) in any Government Organisation or PSU including services put in on deputation, in the above pay scale with a total of 08 years service at Gazetted/Executive Level in any Government Organisation or PSU.</u> | YES/NO |

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| C. | Pay Scale of Judicial pay matrix:- Judicial Officers working in Judicial pay matrix in any Government Organisation including services put in on deputation with a total of 08 years service at Gazetted/Executive Level. | YES/NO |
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17. Details of previous deputation/ Foreign assignment, if any (Attach supporting documents):-

| S.No. | Organization | Designation | From | To |
|-------|--------------|-------------|------|----|
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| 18. | Whether debarred from deputation? If yes, please furnish details. | : | |
| 19. | Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable. | : | |
| 20. | Whether applied for deputation under Central Staffing Scheme i.e. Central deputation. If yes, registration number (if any) allotted by supremo.gov.in | : | |

21. APAR Ratings for last 04 years (Attach supporting documents):-

| Year | Rating |
|------|--------|
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22. Awards, if any (Attach supporting documents):-

| S.No. | Name of Award | Brief Details |
|-------|---------------|---------------|
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| 23. | Whether any conviction (by court of Law) /punishment/penalty (due to disciplinary action by | YES/NO |
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| | employer) was awarded to applicant in last 10 years. | |
| | If yes, details of case. | Separate sheet may be enclosed |
| 24. | Whether at present any case is pending in the court of law or any disciplinary enquiry is going on, against applicant. | YES / NO |
| | If yes, details of case | Separate sheet may be enclosed |
| 25. | NOC, Vigilance and D&AR status from current employer enclosed. | YES / NO |
| 26. | Copies of Annual performance appraisal report for last 04 years enclosed. | YES / NO |
| 27. | Whether appeared for interview in UPMRC in past. (If yes, details of the interview) | |

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant with place and date)

Certificate by the Employer

- a) The date of birth, qualifications and experience and other details furnished by Shri/Smt. indicated at S No. 1 to 27 in the application form have been verified and found correct as per service records of the officer.
- b) The department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his / her application is forwarded.
- c) Up-to date ACRs/APARs dossiers of the concerned officer for the last 04 years is enclosed or would be forwarded within the due date.

(Signature of the Employer with stamp)

Checklist of documents to be enclosed:

1. Educational Certificates. (Matric / Bachelor of Law, or, L.L.B with minimum 55% marks/equivalent CGPA, from Govt. recognized University / Institute / Masters Degree in Law).
2. Work Experience Certificate.
3. NOC from present Employer.
4. Vigilance and D&AR Clearance from present Employer.
5. APARs of the Last 04 years.
6. Equivalency certificate to be produced by Judicial Officers in case they are working in pre-revised pay scales.