

**RECRUITMENT NOTIFICATION-2023
FOR THE POST OF
DIRECTOR (OPERATIONS), UPMRCL**

APPLICATION FORM

UTTAR PRADESH METRO RAIL CORPORATION LTD.

Administrative Building, Near Ambedkar Samajik ,Parivartan Sthal,
Vipin Khand, Gomti Nagar, Lucknow UP-226010



CIN: U60300UP2013SGC060836

UTTAR PRADESH METRO RAIL CORPORATION LIMITED
Administrative Building, Vipin Khand, Gomti Nagar, Lucknow-226010
Phone: 0522- 2304011

ADVT. No.: UPMRC/CS/Director Rect./03/2023

Date: 26/09/2023

Name of the Post:	Director (Operations)
Number of Post:	One
Closing Date	25-10-2023
Scale of the Post:	Rs. 1,80,000/- 3,40,000/- (IDA Pattern) along with other allowances /perks /privileges as applicable for the post as per UPMRC rules.
Duration of Appointment	The Appointment will be on Contract / Deputation basis, for a period of 05 years or till the date of Superannuation whichever is earlier. Age of superannuation of Directors is 62 years.
Education Qualification	Essential: The applicant should have the Civil /Electrical/Mechanical or Electronics and Communication Engineering with good academic record from a recognized university. Desirable: MBA or Master's Degree in the Civil /Electrical/Mechanical or Electronics and Communication Engineering from Govt. recognized Institute/ University.
Reporting	The incumbent to the above post shall be a member of the Board of Directors of UPMRC and will report to the Managing Director of the Company.

1. COMPANY PROFILE

Uttar Pradesh Metro Rail Corporation Limited (UPMRC), a Joint Venture Company with equal participation from the Govt. of India and the Govt. of Uttar Pradesh; set up as a Special Purpose Vehicle for implementation and operations of rail based Mass Rapid Transit System (Metro) in various cities of Uttar Pradesh. Presently Metros are Operational in Lucknow and Kanpur and work for implementation of Metro in Kanpur and Agra are going on in full swing.

For strengthening its financial resources, UPMRC is also developing around 90 acres of land provided by Govt. of U.P. besides other properties as "Property Development" to generate non-fare box revenues along with other measures for the same.

To meet with the immediate requirement of Uttar Pradesh Metro Rail Corporation Limited at Lucknow, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railways/ Railway PSUs/ Govt. Organizations/ PSUs/ Metro Related Infrastructure Industries having relevant experience, for the above mentioned post on Contract/ Deputation for a period of five years.

2. JOB DESCRIPTION

He shall be responsible for operations and maintenance of Metro Sections opened for commercial services, including Rolling Stock, Signal & Telecommunication, Power Supply, Power Distribution, Permanent Way and other E&M equipment's. He will also plan for recruitment and training of manpower needed for sections, to be opened subsequently. He will closely associate with the project wing for planning of new metro lines. He will also be responsible for maximizing revenue through Fare Box & Non Fare Box Collections, ToD, Advertisements and Property Development. Safety of Operations, Security of the systems and Public Relations for the revenue operating sections and any other activity required for operations & maintenance of metro network, will be under his control.

3. WORK EXPERIENCE

A. ESSENTIAL WORK EXPERIENCE

- i. An applicant from Government or public sector should have a minimum of 25 years of experience in Group 'A' or equivalent executive grade. An applicant currently not in Government or public sector, but having earlier experience of at least 25 years in Group 'A' or equivalent executive grade in Government or public sector, shall also be eligible.
- ii. The applicant should have experience in planning, design, execution and operations of major rail-based transportation projects and other similar large scale multidisciplinary projects in urban environment.

B. DESIRABLE WORK EXPERIENCE

- i. Experience of all phases of systems of major rail based urban transportation projects on contracts i.e. Planning, Bid Documents, Bidding, Execution, Commissioning, post commissioning, etc. Experience of implementing and O&M of major projects and complying with project related requirements of international funding institutions;
- ii. Experience in operations of Metro shall be an added advantage.

4. ELIGIBILITY

I. AGE as on 01.11.2023

Minimum - 45 years
Maximum - 57 years

II. Minimum requirements on scale of pay (to be reckoned as on 01.11.2023)

- a) Public Sector Executives in the pay scale of Rs. 120000 – 280000 (Revised), or, Rs.51300-73000 (Pre-revised IDA), or higher.

OR

- b) Government Officers working in level 14 of the 7th CPC or Senior Administrative Grade (SAG) (with Grade Pay of Rs.10000 CDA of Rs. 37400-67000 (Pre-revised), or higher.

The minimum length of service required in the above scale/pay shall be THREE

years as on 01-11-2023. Proof of drawing scale of pay for the last three-year period to be furnished (Pay-slips).

5. SELECTION PROCESS:

The selection process will comprise of Personal Interview, Document Verification and Medical Examination. The candidates will be shortlisted for an interview, based on their eligibility as per pay scale/ qualifications/ experience in the relevant field.

6. MEDICAL EXAMINATION:

The selected candidates will have to undergo medical fitness examination in UPMRC nominated hospital as per the prescribed medical category.

7. SUBMISSION OF APPLICATION:

- (a) Application in the enclosed format (Annexure-I) giving details about qualification, experience and career achievements (in a separate sheet) along with self-attested copies of testimonials in support of age, qualification and experience, should reach the office of "**The Company Secretary**, Uttar Pradesh Metro Rail Corporation Ltd, Administrative Building, Near Ambedkar Samajik Parivartan Sthal, Vipin Khand, Gomti Nagar Lucknow UP 226010 in hard copy and the soft copy of the same may be emailed at ID: **pushpa.bellani@upmrcl.co.in**.
- (b) Candidates presently employed in Government or Public Sector Undertakings (PSUs), should forward their applications through proper channel along with their ACRs/ APARs of the last five years, so as to reach the above mentioned address, by the stipulated date.
- (c) The Disciplinary and Vigilance Clearance of the Candidates certified by the present employer should also be enclosed.

The last date of receipt of complete application in hard copy shall be **25/10/2023**.

No application shall be entertained under any circumstances after the stipulated date. Incomplete applications, applications not in format, applications received after the stipulated date, shall be REJECTED. UPMRCL reserves the right to shortlist the applicants for interview. The decision of the selection committee shall be final.

Pushpa Bellani
26/9/23

ANNEXURE - I
UTTAR PRADESH METRO RAIL CORPORATION LTD
APPLICATION FOR THE POST OF DIRECTOR (OPERATIONS)
To be filled in Capital Letters

On Deputation/ Contract Basis (Please Tick)

S No	Particulars		
1	Name of the candidate (As per the matriculation Certificate)		
2	Gender		
3	Religion		
4	Category (SC/ST/OBC/UR/OTHERS (PLS SPECIFY))		
5	Address for communication		
6	Permanent Address		
7	Present Office Address		
8	Telephone no(with STD code)	Office:	Residence
9	Mobile number		
10	E-mail id(Personal & Official)	1.	
		2.	
11	Date of birth (dd-mm-yyyy)		
12	Age As on 1-11-2023 YEARSMONTHSDAYS	

13. Details of Length of Service	Specified in the Notification	Possessed by the candidate Yes /No (if yes, give details)
Length of Service in the Eligible Pay Scale as on 01-11-2023	Minimum 3 years	

14. Details of academic qualifications (Self Attested certificate copies to be enclosed)

Sl. No.	Examination passed	Name of the Course	Name of University/Institute /Board	Year of passing	Duration of the Course/Whether Full Time/ distance course	Percentage of marks/ Grade/CGPA
1	Matriculation (10 th)					
2	Higher Secondary (+2)					
3	Graduation					
4	PG					
5	Other Qualifications					

15. Details of Present Employment/ Organization		Yes / No
Current Designation		
Present Pay Scale (IDA/ CDA/ Gross in respect of Private Sector Candidates)		
Date of entry into the present pay scale (attach Proof)		

16. APAR Ratings for last 05 years (Attach supporting documents):-

Year	Rating

17. Awards, if any (Attach supporting documents):-

S. No.	Name of Award with Date	Brief Details

18. Experience Details

A. Details of work experience-since date of initial appointment to the current one (Self attested copies to be enclosed)

Sl. No	Designations held	Name of the Organization & Type (GOVT/ PSU/ PVT.)	Nature of duties performed related to work given in Point No. 3	Period (dd-mm-		Total no. of Years & Months	Pay scale/ Gross Salary
				From	To		

B. Details of Essential and Desirable Experience

Sl. No	Designations held	Name of the Organization & Type (GOVT/ PSU/ PVT.)	Details of Essential and Desirable Experience (give brief about the work experience) in reference to point no 3 of Notification	Period (dd-mm-yyyy		Total no. of Years & Months	Pay scale/Gross Salary
				From	To		

Note: Kindly attach additional sheets for i) Essential and ii) Desirable Experience.

19. List of documents to be attached along with the application form

1. Date of Birth Proof: Copy of Birth Certificate or 10th Mark sheet
2. Copy of Experience Certificates
3. Copy of proof of Educational Qualifications Certificates
4. Copy of Community Certificate
5. Other relevant certificates (if any)

20. Whether any punishment has been awarded to the applicant during the last 10 year: YES/ NO

If yes, the details there of :

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21. Whether any enquiry is underway against the applicant to the best of his/ her knowledge:- YES/ No
 If yes, the details there of:

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22. Please indicate two references in senior positions in your current workplace: -

S. No	Name	Current Designation	Organization	Contact No / Mob.No	Official email-id

If selected, specify the minimum required joining time

Declaration:

I Son/ daughter of
 hereby declare that all statements as mentioned in this application are true and correct to the best of my knowledge and belief.

I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification/experience for the post, my candidature will be rejected ab-initio. I also certify that I have not been disqualified to act as a Director under the provisions of the Companies Act, 2013 and I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence. I am also aware that all correspondence to the candidates will be only through email ID provided by me.

Signature :

Date:

Name :