

NOTIFICATION
RECRUITMENT FOR THE POST OF
DIRECTOR (FINANCE)

(Advertisement No.: UPMRC/HR/Appointment Director (Finance)/2020

Dated: 13.03.2020

INFORMATION BROCHURE
&
APPLICATION FORM

UTTAR PRADESH METRO RAIL CORPORATION LTD.

(Formerly Known as Lucknow Metro Rail Corporation Ltd.)

Administrative Building, Near Ambedkar Samajik Parivartan Sthal,
Vipin Khand, Gomti Nagar, Lucknow UP-226010

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Uttar Pradesh Metro Rail Corporation Limited

Advertisement No.: UPMRC/HR/Appointment Director (Finance)/2020

Date: 13.03.2020

NAME OF THE POST:	Director (Finance)
NUMBER OF POST:	One
DATE OF VACANCY:	01.02.2020
SCALE OF THE POST:	Rs. 1,80,000/-3,40,000/- revised (IDA Pattern)) along with other allowances/perks/privileges as applicable for the post as per UPMRC rules. Officers on deputation will be paid as per Central Government rules for deputation, besides perks and allowances as admissible by UPMRC.

1. COMPANY PROFILE

Uttar Pradesh Metro Rail Corporation Limited (UPMRC) is a joint venture of Government of India and Government of Uttar Pradesh set up as a Special Purpose Vehicle for implementation and operation of rail based Mass Rapid Transit System (Metro) in various cities of Uttar Pradesh. It was incorporated as a Government company on 25th November 2013. The Metro rail network of the company in Lucknow consisting of North-South corridor from CCS Airport to Munshi Pulia via Charbagh Railway Station and Hazratganj (22.878 km.) is operational from 08/03/2019 at an estimated completion cost of Rs. 6,880 Cr.

Company has already set up highest standards in delivery of world class modern Metro System for the city of Lucknow to the best of international practices in implementing such a mega infrastructure project in a highly complex urban environment in strict time schedule and cost effective manner.

Apart from implementing Metro project in Lucknow, the Company has developed expertise in undertaking studies and providing consultancy services for planning and developing Mass Rapid Transit Systems in other major cities of Uttar Pradesh. Kanpur and Agra Metro Projects have recently been approved by the Government and the work for execution of the same is already commenced so as to complete these projects in approved time frame.

For strengthening its financial resources, UPMRC also has to develop 150 acres of land being provided by Govt. of U.P. besides other properties as "Property Development" to generate non-fare box revenues along with other measures for the same.

The Company invites applications from eligible candidates for appointment for the post of Director (Finance), UPMRC.

2. JOB DESCRIPTION AND RESPONSIBILITIES

- The Director (Finance) shall be a member of the Board of Directors of UPMRC and will report to the Managing Director of the Company. He will be responsible for evolving and formulating policies relating to finance and accounts as well as

implementation thereof towards the fulfilment of goals and objectives of the company.

- He shall be responsible for overall financial and accounting management of corporation, budgeting, taxation, strategic financial, finalization of Company Accounts, compliances as per Accounting Standards including GAAP, and developments related to IFRS, investment planning, management accounting conformity with Commercial and Government accounting principles as well as resource mobilization and deployment, fund raising, internal audit, revenue management, dealing with C&AG reports etc. He shall also be responsible for Working Capital management, financial planning and analysis.
- He shall liaise with the concerned agencies for disbursement of the money obtained for execution of the project, obtaining/sanctioning reimbursement of funds against expenditure incurred.
- Installation of ERP packages in respect of Modules relating to Finance and Accounts.
- Coordinating and consolidation of the annual, short and long term financial plans, budget forecasts, and to prepare, analyze and report the results to the management.
- He will coordinate with State / Central Government and other national and international financial institutions and will optimize deployment while ensuring adequacy of financial resources during the implementation of the project.

3. **ELIGIBILITY**

I. **AGE (as on 01.03.2020)**

Minimum - 45 years
Maximum - 58 years

II. **ESSENTIAL QUALIFICATION & EXPERIENCE**

- a) The applicant should have Bachelor's Degree in any discipline with good academic record from a recognized university and minimum of 20 years' experience in the executive position dealing with financial/ accounts/ taxation/ audit functions. An applicant who is a member of Institute of Chartered Accounts of India / ICWA or who possesses an MBA degree with specialization in Finance from an institute of repute will have an added advantage.
- b) Candidates from Group 'A' services of the Government of India or Public sector should have a proven track record of at-least 20 completed year's service in the executive position dealing with financial/ accounts/ taxation/ audit functions. Applicant should be holding post in the pay scale of Rs. 1,20,000-2,80,000 (Revised IDA) or in SA Grade Rs. 1,44,200-2,18,200 in Pay Band 14 of the revised CDA.
- c) The minimum length of service required in the eligible scale will be two years as on 01.03.2020.
- d) An applicant currently not in Government or Public Sector, but having earlier similar experience in Government or Public Sector shall also be eligible.

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- e) An applicant from private sector with minimum 20 years' similar relevant experience in the executive position dealing with financial/ accounts/ taxation/ audit functions and presently working at a senior level position in an organisation of repute for not less than five years shall also be eligible.
- f) He should have experience of resource mobilization, project financing, budget, financial control, cash flow management, dealings with international funding agencies, complying with Project related requirements of international funding agencies, International contract management including global tenders, project evaluation, taxation, monitoring of receivables in projects of repute.

II. DESIRABLE

- a) Experience in working in Metro/Railway project organizations.
- b) Experience of fund mobilization and dealing with financial institutions bilateral and multilateral funding agency.

4. DURATION OF APPOINTMENT

The appointment shall be for a period of 5 years or up to the age of superannuation, whichever is earlier, on contractual or deputation basis, as the case may be. Further extension of tenure shall be with the approval of the Board of Directors of the Company. General age for superannuation will be 60 years unless extended otherwise by the competent authority.

5. SUBMISSION OF APPLICATIONS

- (i) Prospective candidates should send their application in the format at Annexure-1 furnishing a comprehensive Bio-data including name, date of birth, address for communication, details of qualifications and experience covering organization, position held, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs.
- (ii) The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present/past assignments and their suitability for the post as per the eligibility requirements.
- (iii) Additional information in support of their candidature may be provided by the candidates on plain sheets of paper.
- (iv) Persons employed with Government/ Railways including Railway PSUs / Metro Rail Corporations shall apply through proper channel along with their APARs for the last five years and shall produce a 'No Objection Certificate' from their employers at the time of interview. Other candidates can submit their application directly
- (v) The D&AR and Vigilance Clearance of the Applicants certified by the Present Employer and Cadre controlling department / Parent department should be enclosed.

6. **PAYMENT OF TRAVEL ALLOWANCE**

All the candidates called for interview shall be paid to & fro Flight Charges (Economy Class for domestic travel within India only) on production of requisition.

Applications in a sealed envelope super scribed as "**Application for the post of Director (Finance), UPMRC**" should reach office of "**The Company Secretary, Uttar Pradesh Metro Rail Corporation Ltd, Administrative Building, Near Ambedkar Samajik Parivartan Sthal, Vipin Khand, Gomti Nagar Lucknow UP 226010** latest by **13/04/2020, 5:00 PM**.

Applications received late or incomplete will not be entertained.

The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this connection shall be entertained.



Company Secretary
Uttar Pradesh Metro Rail Corporation Ltd
(Formerly known as Lucknow Metro Rail Corporation Ltd.)

ANNEXURE-I

APPLICATION FORM FOR THE POST OF DIRECTOR (FINANCE)

UTTAR PRADESH METRO RAIL CORPORATION LTD.

1. Name of the post applied for: Director (Finance)
2. (a) Name _____
(b) Identification Number (For Defence Service Personnel) _____
(c) Office Address: _____
3. Address for communication _____
4. Telephone No: Office _____ Residence _____ Fax No. _____
Mobile No. _____ E-Mail address _____
5. Date of Birth _____ Age as on 01/03/2020 _____
6. **Eligibility criteria:**

	As per job description	Possessed by the candidate	Whether eligible or not
Educational/professional qualifications (along with the name of Institution)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:

S. No.	Designation, and place of posting	Organization	From	To	Pay Scale
1					
2					
3					
4					
5					
6					
7					
8					

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8. Nature and duration of experience relevant for the advertised post and job description:

S. No.	Designation, and place of posting	Organization	From	To	Pay Scale
1.					
2.					
3.					
4.					

9. In case the candidate is holding the present post on lien/deputation basis : **(Yes /No)**

- (a) Name of the organization in which the lien is held.
- (b) The date from which the lien is held.
- (c) Date from which candidate is on deputation

10. (a) Whether any punishment awarded to the applicant during the last 10 years : - **(Yes/No)**

If yes, the details thereof

(b) Whether any action or inquiry is going on against him as far as his knowledge goes : - **(Yes / No)**

If yes, the details thereof

Declaration

I..... son/daughter of hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Companies Act, 2013.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols. 1 to 10 are true and I am an eligible candidate for consideration.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSE other than the one to which I belong to.

Date:

(Name and signature of the applicant)

(To be filled by the PSU/Ministry/Department concerned for applicants working with Government/Railway including Railway PSUs/Metro Rail Corporation)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of
The Competent Forwarding Authority with Telephone no. & office